

## How to find books and other materials:

### Use the Library Catalog (LIBCAT).

**LIBCAT** provides users with access to the bibliographic information on the holdings of the University Libraries: **Jafet, Engineering & Architecture, and Science & Agriculture**. It shows what items are on the shelves, checked-out, and on order.

### Accessing LIBCAT

From **AUB** homepage

Go to **Libraries/University Libraries**

Click on **Books via LIBCAT** under the "Find" section

### Searching LIBCAT

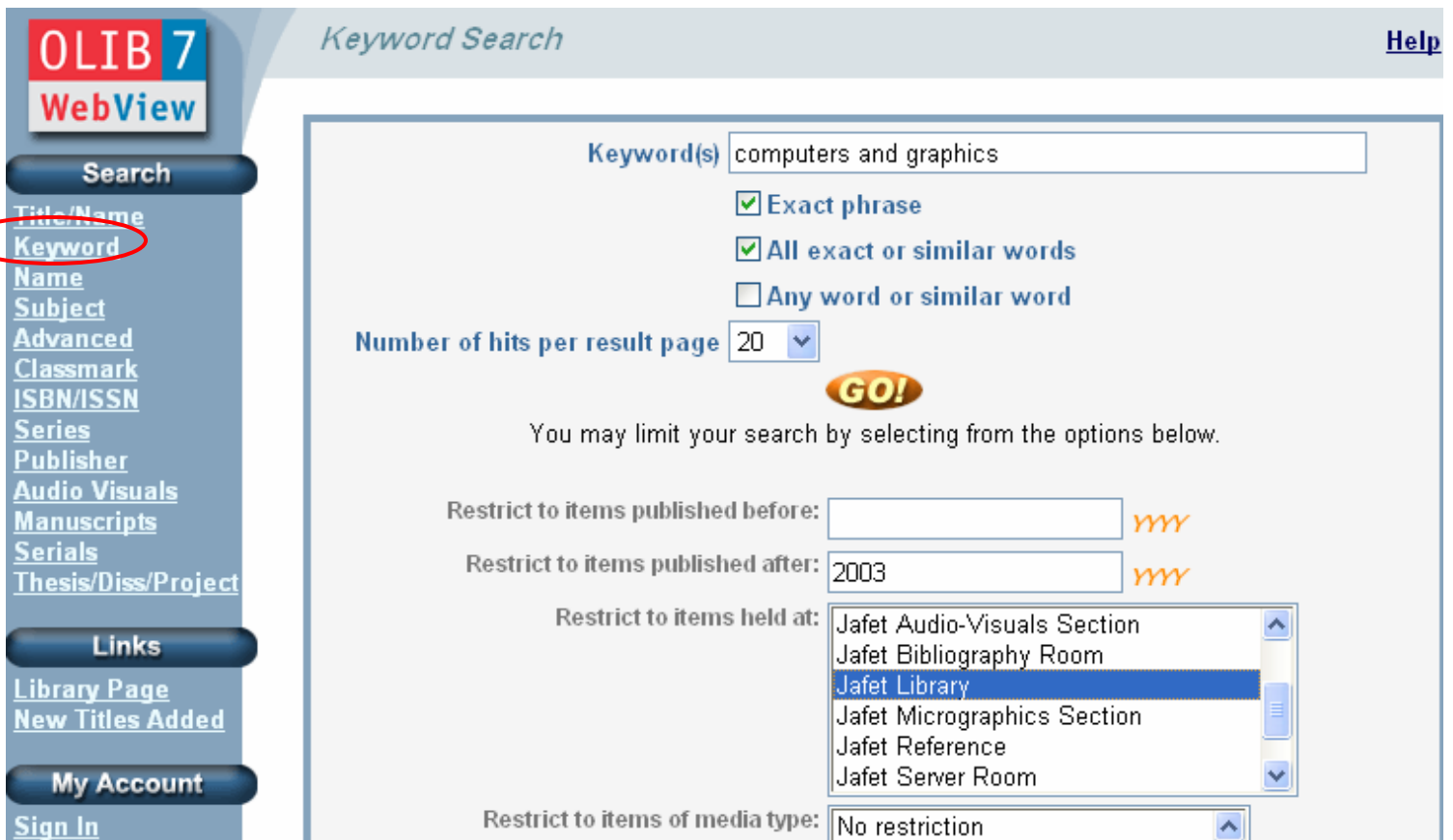
Use the Library Catalog to find the locations, shelfmark, and availability of Books, Journals, Newspapers, Theses, Projects, Manuscripts and Audiovisual Materials (Microforms, Videos and CD-ROMS).

When	Option To USE
You know the <b>Title of a book, journal, thesis, videos, etc...</b>	<b>Title/Name</b>
You know an <b>Author</b> (personal, corporate, conference)	<b>Name</b>
You need information about a <b>prominent figure, corporate body</b> etc... (Author, Artist, university institution etc...)	<b>Subject Search</b> (Type the name)
You have a <b>topic</b> in mind	<b>Keyword</b> (Use Boolean operators <b>and</b> , <b>or</b> , <b>not</b> ex: hotels <b>and</b> Lebanon) <b>OR</b> <b>Subject</b> (enter the subject term)
You know a <b>Classmark</b> (based on the Dewey Decimal Classification System)	<b>Classmark</b>

## Sample Searches

### Keyword Search

- Type the words **Computers and graphics** in the "Keyword(s)" field.
- Restrict the search to 'items published after' (2003)
- Restrict the search to 'items held at' (Jafet Library) and click on 



**OLIB 7**  
WebView

Keyword Search [Help](#)

Search

Title/Name  
Keyword  
Name  
Subject  
Advanced  
Classmark  
ISBN/ISSN  
Series  
Publisher  
Audio Visuals  
Manuscripts  
Serials  
Thesis/Diss/Project

**Links**

Library Page  
New Titles Added

**My Account**

Sign In

Keyword(s) computers and graphics

Exact phrase  
 All exact or similar words  
 Any word or similar word

Number of hits per result page 20

**GO!**

You may limit your search by selecting from the options below.

Restrict to items published before:  *my*

Restrict to items published after: 2003 *my*

Restrict to items held at: Jafet Audio-Visuals Section  
Jafet Bibliography Room  
**Jafet Library**  
Jafet Micrographics Section  
Jafet Reference  
Jafet Server Room

Restrict to items of media type: No restriction

## Subject Search

- Chose the "Subject" search option available on the left
- Type the word 'Internet'
- To increase the **Number of hits per result page** choose a number from the drop down menu

OLIB 7  
WebView

Search

Title/Name  
Keyword  
Name  
**Subject**  
Advanced  
Classmark  
ISBN/ISSN  
Series  
Publisher  
Audio Visuals  
Manuscripts  
Serials  
Thesis/Diss/Project

Links

Library Page  
New Titles Added

Subject Search [Help](#)

Subject term internet

Retrieve a list of subject terms  
Default: Retrieve headings  
To retrieve titles with matching subjects remove tick from box

Top terms only?  
Default: Retrieve all headings  
To retrieve top terms only, check the box

Number of hits per result page 20

5  
10  
20  
40  
80  
100  
200  
500

GO!

You may limit your search by selecting from the options below.

Restrict to items published before:  YYYY

Restrict to items published after:  YYYY

- Click on the number of hits under "Titles" to view the holdings of the desired subdivision.

To get hits directly related to your **subject**, type your subject in the blank field and uncheck **Retrieve a list of subject terms**

OLIB 7  
WebView

Search

Title/Name  
Keyword  
Name  
Subject  
Advanced  
Classmark  
ISBN/ISSN  
Series  
Publisher  
Audio Visuals  
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GO!

You may limit your search by selecting from the options below.