

**AMERICAN UNIVERSITY OF BEIRUT  
UNIVERSITY LIBRARIES**

Using Carrel Room Application (For Faculty)

**NAME:** \_\_\_\_\_  
(Last) (First) (Middle)

**e-mail Address:** \_\_\_\_\_ **Tel:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **EXT.** \_\_\_\_\_ **ID.No.** \_\_\_\_\_

**Conditions**

**1. You Agree to the following:**

- a. The use of cellular phone is prohibited inside the Carrels' room
- b. Smoking, food and drinks are not allowed inside the Carrels' room
- c. The library is not responsible for any book or personal belonging left
- d. You are solely responsible for lost books or damaged furniture
- e. All library books must be checked at the circulation desk before using them in the carrel
- f. The Circulation Librarian and staff have the right to check your carrel at any time
- g. The Librarian should be notified when carrel is no longer needed**

**(The AUB Library reserves the right to withdraw privileges without notice)**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**LIBRARY USE ONLY**

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Carrel no. \_\_\_\_\_ Termination Date: \_\_\_\_\_

Notes: \_\_\_\_\_