



**Accreditation & Risk Management Staff Awareness Questionnaire № 11**



Return the completed questionnaire to:

Accreditation & Risk Management Office  
AUBMC Phase I, 8<sup>th</sup> Floor, Rooms C-801 & C-802  
**Deadline: April 27, 2007**

Employee name: \_\_\_\_\_

Title \_\_\_\_\_

Department: \_\_\_\_\_

Id number: \_\_\_\_\_

Date: \_\_\_\_\_

**Notes:** You may refer to AUBMC Policies and Procedures Manual available in your department/unit at <http://his.aub.edu.lb/accrm/policies/>

Draw of names with correct answers will be done after April 27, 2007. Winners will receive valuable prizes.

Fill in the missing fields of each of the following 10 statements with the appropriate words (or their corresponding letters) from the list to the right.

1.	All AUBMC staff should be familiar with the type and location of the <input type="text" value="Fire"/> equipment in their areas.
2.	According to goal No. 3 of the International Patient Safety Goals: High alert <input type="text" value="Medications"/> should be removed from regular patient care units.
3.	Single Use Devices (SUDs) should always be <input type="text" value="Discarded"/> after initial use.
4.	To call the Code Team, you dial <input type="text" value="6666"/> .
5.	<input type="text" value="Mobile phones"/> should be put to silent mode at night in order to reduce noise levels at AUBMC.
6.	Wash your hands for at least <input type="text" value="15"/> seconds before and after each procedure and patient visit.
7.	To report a fire incident, you dial <input type="text" value="5555"/> .
8.	Patients' <input type="text" value="Valuables"/> should be protected in lockers whenever the patient has to change for a procedure.
9.	Patient's medical information should be made <input type="text" value="Accessible"/> only to staff involved with his/her care.
10.	Proper disposal and segregation of waste is the <input type="text" value="Responsibility"/> of all staff.

Choose from the words below:

- A. Accreditation
- B. 5555
- C. Valuables
- D. 15
- E. Discarded
- F. Accessible
- G. Unlimited
- H. Fire
- I. Medications
- J. Mobile phones
- K. Responsibility
- L. 6666
- M. Documented